

**Please print clearly and fill out this form completely and accurately.**

The information on this form will be kept confidential (for Scholarship Committee review only).

### Personal Data

Last Name  First Name  Sex  Male  Female

Marital Status  Single  Married\* Children  No  Yes\*\* If yes, how many? \_\_\_\_\_ Age(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**\*\*Submit copies of children's birth certificates as proof.**  
**\* Submit copy of marriage certificate and fill in spouse's profile.**

### Mailing Address and Contact Information (for correspondence about this application)

Street Address  Postal Code  City

State  Telephone  Fax

Mobile Telephone  E-mail address

Work/Business Telephone  Work/Business Fax

### Academic Information and Student Profile

**Year of initial enrolment at ACMT** (check appropriate)  
 00/01  01/02  02/03  03/04  04/05  05/06  06/07  07/08  08/09  09/10

**In the academic year 2010/2011 I will be** (check appropriate)  
 Freshman  Sophomore  Junior  Senior

**My Cumulative GPA is** (including Spring 20093) \_\_\_\_\_ (Note: The minimum required GPA is 3.0.)

**I have done Volunteer Work and/or Community Service during the academic year 2009/2010** (check all that apply)  
 Please note that all the given will be verified by the ACMT administration

- Community Service Day
- Career Education Days
- Children's Winter Festival
- Involvement in Student Council activities/initiatives
- ACMT Fun Run
- Commencement Ceremony
- Recruitment activities

Please specify: \_\_\_\_\_

- Other support provided to ACMT

Please specify: \_\_\_\_\_

## Family Profile

	Occupation	Education	Current Monthly Salary	Status (check appropriate choice)	
Spouse	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Married	<input type="checkbox"/> Remarried
				<input type="checkbox"/> Divorced	<input type="checkbox"/> Deceased
Father	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Married	<input type="checkbox"/> Remarried
				<input type="checkbox"/> Divorced	<input type="checkbox"/> Deceased
Mother	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Married	<input type="checkbox"/> Remarried
				<input type="checkbox"/> Divorced	<input type="checkbox"/> Deceased
Guardian	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Married	<input type="checkbox"/> Remarried
				<input type="checkbox"/> Divorced	<input type="checkbox"/> Deceased

Siblings	Name	Age	Sex (circle)		Education	Occupation
1	<input type="text"/>	<input type="text"/>	M	F	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	M	F	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	M	F	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	M	F	<input type="text"/>	<input type="text"/>

### Source of Student Funding for Tuition (check all that apply)

- Parent** Specify which  Father  Mother  Both parents
- Guardian**
- Spouse** Specify which  Working  Savings  Earned and Saved  Other \_\_\_\_\_
- Self** Specify which  Working  Savings  Earned and Saved  Other \_\_\_\_\_
- Sponsorship** Indicate \_\_\_\_\_
- Other** Indicate \_\_\_\_\_

### Are you the recipient of any ACMT scholarships or financial aid (please specify amounts)

\_\_\_\_\_

### Are you the recipient of any other scholarships or financial aid (please specify sources and amounts)

\_\_\_\_\_

## Essay Questions

Type the following essays on a separate sheet of paper and attach to your application. (Do not use essays you may have previously submitted)

1. What are the most important things you have learned at ACMT so far, both inside and outside of the classroom? Give specific examples.
2. What do you most want to learn in your future at ACMT and why? Be as specific as possible.
3. Outline and explain your involvement in voluntary work and community service during the academic year 2009/2010.

## Required Documents

Attach copies of all the following required documents to this application form.

1. An official statement of income for both parents/guardian/spouse/self for 2009
  - This statement must show the amount/income earned for the specific period. A statement of taxes paid does not fill this requirement.
  - The statement MUST be issued by a governmental ministry/agency of finance from the country/ies of origin. For example:
    - Republika Hrvatska, Ministarstvo financija-porezna uprava
    - Federacija Bosne i Hercegovine, Federalno ministarstvo financija
    - Republika Crna Gora, Vlada republike Crne Gore, direkcija javnih prihoda
    - or the equivalent in other foreign countries (with an official translation in English done by an authorized court interpreter for English)
  - In Croatia, this is a "Potvrda o visini dohodka, Republika Hrvatska Ministarstvo financija-porezna uprava". If income is earned in a foreign country/ies the equivalent must be submitted (with an official translation in English done by an authorized court interpreter for English).
  - In Croatia, if income is generated from agricultural activity or craft/trade work (poljoprivrednik ili obrtnik) then a "Potvrda o visini dohodka" from the "obrti registar" must be submitted. If this income is earned in a foreign country/ies the equivalent must be submitted (with an official translation in English done by an authorized court interpreter for English).
2. Proof of current monthly salary/pension for both parents/guardian/spouse/self for January 2010 – April 2010
  - Proof must be issued by employer and specifies salary for each month (potvrda o plaći).
  - In Croatia, this is Obrazac IP
  - If income is earned in a foreign country/ies the equivalent must be submitted (with an official translation in English done by an authorized court interpreter for English).
3. Verification/Statement of employment and salary
  - Statement must be issued by employer (with applicable signature and seal/stamp) and specifies the nature of business ownership (private, governmental or some other type).
  - The statement must also include details about the employee's function, title, position, and current salary.
  - The statement must be in Croatian or in English. If it is in another foreign language it must be accompanied by an official translation in English done by an authorized court interpreter for English.
4. Governmental proof of unemployment/voluntary unemployment of any parent/spouse/guardian/self during 2009 and 2010 (if applicable)
  - The statement must specify when the period(s) of unemployment began and when they ended as well as any assistance that was received and for which period(s) and when (translation: kad je osoba prijavljena na zavod za zapošljavanje i visina naknade za sva navedena razdoblja).
  - The statement MUST be issued by a governmental ministry/agency of social care from the country/ies of origin. For example:
    - Republika Hrvatska - Zavod za zapošljavanje
    - Federacija Bosne i Hercegovine - Zavod za zapošljavanje
    - or the equivalent in other foreign countries (with an official translation in English done by an authorized court interpreter for English)
5. Copies of applicant's (student) marriage certificate and/or children's birth certificates (if applicable)

## Application Review Process

A Scholarship Committee consisting of a number of faculty and staff members reviews all applications and ranks students based on a weighted score.

The components of the weighted score are:

GPA (50%), volunteer work (20%), essay (20%), financial need (10%)

Each component carries points that are allocated by the Committee. Points for GPA and volunteer work are derived from a straight formula while points for the other components have a degree of subjective determination by the Committee built into their total. For example, faculty and staff evaluation may influence the score an applicant receives.

Furthermore, if financial documentation is incomplete, indecisive, or not issued by government, credit for financial need will not be given. The Scholarships are awarded to those students who have the highest percentages after the weighted formula is calculated. If you have any questions about the scholarship awards or the process itself, please feel free to contact Student Services.

## Certification

I, \_\_\_\_\_, hereby state that the information provided in this application and  
( Print first and last name) accompanying attachments is complete and accurate and understand that any misrepresentation or omissions may void my application.

Student Signature

Date